

**SANTA MARIA ENGLISH MEDIUM SCHOOL**

**MUNDAMVELI P. O. SANTHOME, KOCHI**

**Affiliated to CBSE No.930555**

**CIRCULAR NO. 12 - 28/05/2022**

**HEARTIEST WELCOME TO THE NEW ACADEMIC YEAR 2022-2023**

Dear Parents,

Welcome to the new session with new hopes and vigor after completing the challenging academic year 2021-2022 amidst the pandemic situation with its protocols and anxieties.

We educators never get disappointed, when challenges arise, we step forward and serve the society in every possible way. And we mould our students for the same. The Management of Santa Maria with the support of its teachers and parents ensured that there was no scholastic and non- scholastic loss for any student.

For the academic year 2022-2023, the school will reopen from 6<sup>th</sup> June 2022. I would expect again the whole hearted support of parent community.

**STUDENTS MUST BE IN THE SCHOOL CAMPUS**

CLASS I to V - 7.40am

CLASS VI to XII - 7.30am

**STUDENTS CAN LEAVE THE SCHOOL CAMPUS**

CLASS I and II - 1.45pm

CLASS III to V - 1.50pm

CLASS VI to VIII - 1.55pm

CLASS IX to XII - 3.00pm

**FEE PAYMENT**

Hope parents have already made the arrangements for the remittance of first instalment fee. Please make payment of First Installment only from 8<sup>th</sup> June 2022. School Fee can be paid at any branch of Federal Bank. Account details and payment modes shall be intimated to you before 8<sup>th</sup> June 2022.

**FIRST INSTALLMENT - 08/06/2022 to 20/06/2022**

**SECOND INSTALLMENT - 01/08/2022 to 20/08/2022**

**THIRD INSTALLMENT - 01/10/2022 to 20/10/2022**

**FOURTH INSTALLMENT - 01/01/2023 to 20/01/2023**

Parents are requested to keep the proof of the payment in safe custody in order to produce to the school office as and when required.

### **SCHOOL BUS**

School buses will be plying from 6<sup>th</sup> June 2022. Parents may register the student's name in the school office from 31<sup>st</sup> May to 3<sup>rd</sup> June by remitting the first three months bus fee and collect the bus fee card.

### **TO BE NOTED:**

- The students must be in uniform on all days. House T-shirts, ID cards and school diary will be given after reopening.
- Uniform shoes – black colour on all days except Wednesday. White canvas shoe and white socks on Wednesdays.
- Face mask is compulsory.
- Kindly ensure that students bring stainless steel water bottle and tiffin box.
- Students must bring all the required materials when they come. No parents will be allowed to bring those things later.
- School gates will be closed after the entry time.

Sd/-

Principal